



POSITION: Assistant Teacher (Assistant Group Supervisor)

DEPARTMENT: Children and Youth Development & Education

PAY RATE: \$15.00/hour

JOB SUMMARY: Assistant Teacher (Assistant Group Supervisor) works as part of a team made up of the Children and Youth Development and Education Director, Group Supervisors, Aides, Cook and Clerical staff. They assist in the implementation of daily activities under the guidance of the Group Supervisor towards the goal of quality program (in particular, PA DHS Certification regulations, Keystone STARS criteria and NAEYC requirements for accreditation) for all groups in the Children and Youth Development and Education Department.

MINIMUM QUALIFICATIONS:

- A Child Development Associate (CDA) and a minimum of High School Diploma or a general educational development (GED) certificate and 30 credit hours from an accredited college or university in early childhood education, child development, special education, elementary education, or the human services field.
- A CDA and a minimum of a High School Diploma or a GED certificate, including 600 or more hours of secondary training as described in 3270.31(c) of the Title Code related to training. GED educational development certificate, 15 credit hours from human services field and one (1) year experience with children.
- A CDA and a minimum of a High School Diploma or a GED certificate, 15 credit hours from an accredited college or university in early childhood education, child development, special education, elementary education, or the human services field and one (1) year experience with children.
- A CDA and a minimum of a High School Diploma or a GED certificate and completion of a post-secondary training curriculum described in 3270.01(c) of the Title 55 Code related to training.
- A CDA and a minimum of a High School Diploma or a GED and two (2) years of experience with children.

**Interested individuals can submit a resume and cover letter to
Linda Broman, Human Resources Director at lbroman@ywcaphg.org**

JOB HIGHLIGHTS

- Coordinate daily, developmentally appropriate activities, implement curriculum, and conduct assessments.
- Work with Director and fellow staff members to conduct program evaluations to ensure a quality program is offered to children and families.
- Maintain compliance with PA health and safety standards for childcare programs.
- Provide an enriching and high-quality program for children by striving to meet Keystone Stars and NAEYC quality standards.

ABOUT YWCA GREATER PITTSBURGH:

Founded in 1867, YWCA Greater Pittsburgh is a member of a nationally recognized movement with a mission to eliminate racism, empower women, and promote peace, justice, freedom, and dignity for all. As a social justice organization, we have a deep commitment to tackling gender inequities and systemic racism; particularly in the places where these systems intersect. We provide direct services, empowerment programming and advocacy to support individuals and families, especially women and girls of color. We strive to become a model nonprofit workplace for a diverse workforce, ensuring that all staff members are paid a living wage and offered competitive benefits, and meaningful opportunities for professional development and career advancement.

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